



**Center for Appalachian Research
in Environmental Sciences**

MEMBERSHIP APPLICATION

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NIEHS, NIH, and Other Funded EH Researchers at UK

Category*	Count
NIEHS Funding Only	14
NIEHS and NIH Funding	5
NIEHS and Other	5
Total NIEHS Funded Researchers	24
NIH and Other	3
NIH Funding Only	9
Other Funding Only	4
Total Researchers	40

Types and Criteria

Types

- Full
- Associate
- Community

Criteria

Full Member

- UK faculty member who is currently or in the past five (5) years was a principal investigator (PI) or multiple PI on a National Institute of Environmental Health Sciences (NIEHS) funded grant (including Projects or Cores of NIEHS Program grants and UK-CARES pilot grants), **or**
- Senior author on at least one (1) environmental health science (EHS) focused original research article in a major journal (top tier journals, and/or major EHS journals such as Environmental Health Perspectives, Environmental Research, or Toxicological Sciences) within the last three (3) years

Associate Member

- Has active EHS-related National Institutes of Health (NIH) grant support, **and/or**
- Co-investigator on an NIEHS grant, **and/or**
- UK faculty member who has research interests that are relevant to one or more of the UK-CARES focus areas, **and/or**
- Actively engaged in UK-CARES activities (e.g., Science Communication Faculty Fellow)

Community Member

- Actively engaged in UK-CARES activities (e.g., Stakeholder Advisory Board member)
- Project director of a UK-CARES funded community grant
- Faculty from regional colleges or universities in our target region

Benefits and Responsibilities

Benefits

- Access to up to \$5K seed/professional development funds/year (Full and Associate Members)
- Priority access to and use of core facilities at a reduced rate (Full and Associate Members)
- Participate in annual Center meeting (All Members)
- Invitation to all P30 UK-CARES events, monthly newsletter and training awards for early stage investigators (All Members)
- Opportunity to partner with more senior EHS faculty who can act as co-investigators or mentors (All Members)
- Opportunity to serve on the review committee for UK-CARES Pilot Project Program (All Members)
- Participation in faculty development activities that provide for exchange of ideas, shared resources, and opportunity to network and collaborate with other UK-CARES members and members of other Environmental Health Science Core Centers (EHSCC) in the U.S. to conduct interdisciplinary research in accord with the NIEHS mission (All Members)
- Opportunity to be featured on the UK-CARES website, social media, and other promotional materials (All Members)
- Interaction with community partners to address local environmental health concerns through the Community Engagement Core (All Members)

Responsibilities

- Contribute scientific or administrative expertise to the research mission of UK-CARES (Full Members)
- Contribute to the educational and outreach activities of the UK-CARES Community Engagement Core (Full Members)
- Use approved, standard citation language (shown below) to cite the Grant P30 ES026529 in all related publications/presentations and incorporate logo as appropriate (All Members)

*“This publication or project was supported by UK-CARES through Grant **P30 ES026529**. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the NIEHS.”*

- Participate in UK-CARES seminars, socials, retreats, interest groups, symposia, and surveys (All Members)
- Attend UK-CARES EHS seminars which feature both local and national environmental health researchers (All Members)
- Use UK-CARES core facilities to advance their research (All Members)

Membership Approval & Evaluation Process

The Director, Deputy Director, and Executive Committee will vote on the appointment of new nominees and reappointment of existing members. Initial appointment is a three (3) year term. Prospective UK-CARES members must demonstrate a commitment to the mission and vision of the center and are expected to participate in center events.

Documents Required for Nomination

Nominated by an Existing Member, OR

- CV or biosketch
- Completed online application **and/or**
- Letter (1 pp.) documenting their interest in environmental health and reason for seeking membership. (Letter must be sent to the Center Director from an existing member)

Self-Nominated

- CV or biosketch
- Completed online application **and/or**
- Letter (1 pp.) documenting their interest in environmental health and reason for seeking membership.

Voting

Decisions regarding membership in the Center are made by the Director, Deputy Director, and Executive Committee based upon guidelines approved by the External and Internal Advisory Boards. A simple majority vote in favor will be required to accept the applicant for membership. All applicants will receive notification of whether their nomination was accepted, declined, or accepted contingent up on receipt of additional information. Applicants who are declined or accepted on a contingency will receive an email from the Center Director with the reasons for the vote or request for additional information. The applicant will be provided with an opportunity to provide a rebuttal that will then be considered at the next Executive Committee meeting. Members who receive a declination must wait one year before re-applying. During the year, applicants must demonstrate increased participation in activities consistent with Center membership.

Online Application

See Appendix.

Reclassification and Reappointment

The Executive Committee will reviews the membership of UK-CARES at the start of each grant year. If there is little evidence of active participation in the Center, the Executive Committee will notify the member, and if there is no change in participation after six months, the membership will be canceled. Members may request a review and adjustment of their membership status at the start of each grant year.

Members will provide an activity report describing their participation in Center activities, use of Core Facilities, funding, and citation of the Center grant in research presentations and publications that utilize Center resources. The evaluation process will proceed as follows:

The Director and Deputy Director will make a preliminary assessment of each member's activities and suitability for continued membership in the Center based upon the activity report of the Member;

1. A member obviously meeting the stated expectations of membership will be reappointed; **and**
2. A member who is obviously **not** meeting requirements for continued membership will be brought to the Executive Committee for full consideration. The Director and the Executive Committee will review the activity report and vote; a simple majority will be required for continued membership. Members receiving an unfavorable vote will be notified with reasons why and be provided an opportunity to submit a rebuttal for consideration at the next Executive Committee meeting before being removed from Center membership. A second unfavorable vote by the Committee will be required to remove an individual from Center membership. If the individual's situation changes, they can re-apply for membership at a future date.

Appendix

Application Form Fields

1. Type of Membership Requested
 - a. Full
 - b. Associate
 - c. Community
2. Applicant Information
 - a. First Name
 - b. Last Name
 - c. Degree(s) Held
 - d. Position/ Title(s)
 - e. Faculty Rank and Title Series, if at UK
 - f. College/Organization
 - g. Department/Unit
 - h. Office Phone
 - i. Email
 - j. URL for Research Profile/Lab/Community Organization
3. Assistant Information
 - i. Name
 - ii. Email
 - iii. Phone
4. Research Interest(s)
 - a. Research Groups of Interest
UK-CARES currently has four (4) research interest groups (listed below).
Please select all that apply.
 - i. Cancer and Epigenetics
 - ii. Cardiopulmonary Diseases
 - iii. Child Health and Early Exposures
 - iv. Metabolic Diseases
 - v. None of the Above
 - b. Core Facilities and Programs. Please select all that apply.
Check those that you are currently using or might use in the future.
Please select all that apply.
 - i. Administrative Core
 - ii. Analytical Core
 - iii. Career Development Program
 - iv. Community Engagement Core
 - v. Integrated Health Sciences Facilities Core
 - vi. Pilot Project Program
 - vii. None of the Above
 - c. Research Interests
Describe your research interests and how UK-CARES and/or the community can benefit

from and/or contribute to your research or community outreach (text box 2000 character limit).

- d. **Keywords**
Please provide 5 keywords to describe your research or community outreach interests.
 - e. **Interdisciplinary or Collaborative EH Research**
Provide a list of any interdisciplinary or collaborative environmental health related research or community outreach with other UK-CARES members or other EHSCC members in the U.S. (text box 2000 character limit). If none, enter None to Report or Not Applicable.
 - f. **Environmental Health Related Funding**
Provide a list of environmental health related funding that you have received within the past five (5) years, including amount, start and end dates, your role (PI, Co-I, consultant), funding source, and grant mechanism (e.g., NCI or NIEHS, R01 or R03; text box 2000 character limit). If none, enter None to Report or Not Applicable.
 - g. **Environmental Health Related Publications**
Please provide a list of all environmental health related publications within the past three (3) years; include full citation (text box 2000 character limit). If none, enter None to Report or Not Applicable.
 - h. **Involvement in UK-CARES**
Please list your involvement in UK-CARES activities within the past year. Include name and frequency of the activities (e.g., attended two EHS seminars, attended annual Center/EAB meeting in September) (text box 2000 character limit). If none, enter None to Report or Not Applicable.
5. Attach your Curriculum Vitae, Biosketch, or Resume here.
 6. Attach a recent headshot image (JPEG or PNG format) to share on promotional materials and in the center directory.