

College of Medicine ONBOARDING CHECKLIST 2025 - 2026 WHAT TO COMPLETE AS YOU PREPARE FOR YOUR MEDICAL EDUCATION LEXINGTON/RPLP CAMPUS

DEADLINE	TASKS TO COMPLETE APRIL		
After Acceptance	Confirm acceptance on the AAMC Applicant Gateway within two weeks of notification. Email KYmedAp@uky.edu or call 859-323-6161 with questions.		
After Acceptance	AMCAS Choose Your Medical School Tool "Plan to Enroll" opens Feb 19.		
After Acceptance	Complete criminal background check* through Certiphi. *When your background check comes back and is available to view, consider saving a copy of it in case you need it in the future.		
April 30	AMCAS <u>Choose Your Medical School tool (CYMS)</u> "Commit to Enroll" becomes available April 30. "Commit to Enroll" indicates the applicant has made their final selection and have withdrawn from all other schools. Using CYMS to commit to a school does not withdraw students from other schools. It is the student's responsibility to inform their remaining schools of their decision once they are prepared to commit to enroll. Even if you are accepted to only one school, you still are required to use the CYMS tool to commit to enroll		
DEADLINE	TASKS TO COMPLETE MAY		
May 8 - June 14	Complete the Master Promissory Note (MPN) for unsubsidized loans. Ford Federal Direct Loan Program - Academic Year 2025-2026. See <u>M1 Financial Aid Instructions Page 2 Step 5</u>		
May 8 - June 14	Complete the required entrance counseling. Ford Federal Direct Loan Program - Academic Year 2025-2026. See <u>M1 Financial Aid Instructions Page 2 Step 4</u>		
	Begin to collect immunization records <u>from childhood through present.</u> *The deadline to submit immunization records is July 31		
May 15 - July 1	Apply for Grad Plus Loans and complete the Grad Plus Master Promissory Note (MPN) and Grad Application (two-step process.) See <u>M1 Financial Aid Instructions Page 3</u> <u>Step 6</u> *Only apply if you intend to use student loans		
May 26	Begin considering housing arrangements and accommodations.		
DEADLINE	TASKS TO COMPLETE JUNE		
June 15	Send official final transcripts to the Office of Admissions. This can be done by emailing kymedap@uky.edu or mailing them to 780 Rose St., MN 118, Lexington, KY 40536.		
June 20	Complete the White Coat and Orientation Survey - Class of 2029 - LEX/RPLP Campus		
Begin June 15	 <u>Register for CastleBranch.</u> Begin submitting your immunnizations to be completed by July 31. Refer to the Admitted Newsletter, which introduced CastleBranch. *Note - CastleBranch is a webbased records tracker that we use to collect immunization records. Submit immunization records to CastleBranch for: MMR (measles, mumps, rubella) Tdap (Tetanus – diphtheria acellular pertussis; within the last 10 years) Varicella (Oral history of disease or an X on immunization record is not accepted.) COVID-19 Hepatitis B (Positive titer is not accepted.) 		
Begin June 15	Complete an IGRA TB blood test (QuantiFERON-TB Gold) and submit it to CastleBranch.		

DEADLINE	TASKS TO COMPLETE	JUNE CONTINUED	
Begin June 15	Complete a 10-panel urine drug screen and submit it to CastleBranch. You will use your CastleBranch account to set up the urine drug screen.		
Mid June - Early July	Financial aid award letters will be processed, instructions will be emailed to review/accept awards.		
June 22	Review <u>Technical Standards</u> . Please let Ashlee Hamilton (ashlee.crump@uky.edu) know if you have concerns about meeting the standards.		
June 23	Upload a photo for your ID badge with the file name "Last Name, First Name" Upload here.		
June 23	Submit order form for purchase of medical instruments. (Further instructions are in the Admitted Newsletter.)		
June 30	Complete the AAMC Matriculating Student Questionnaire (MSQ). – link emailed to you from AAMC.		
June 30	Begin to invite friends and far	nily to White Coat Ceremony (one month away!)	
 DEADLINE	TASKS TO COMPLETE	JULY	
July 7		y July 7, you must Commit to Enroll and have withdrawn from all	
July 21	Complete mandatory direct deposit. Sign into myUK account: https://myuk.uky.edu/irj/portal Student Services Tab >Financials >Account Services >Direct Deposit Info >Accept all terms/conditions and save		
July 21	Set up and activate LinkBlue account and UK email address when prompted by UK College of Medicine.		
July 21	Purchase parking permit – must be completed in person (details in the Admitted Newsletter).		
July 28	ATTEND ORIENTATION. Enroll in UK Alert for UK College of Medicine-Lexington Campus (instructions provided during Orientation.)		
July 31	 <u>Complete submissions of your immunizations</u>. Refer to the Admitted Newsletter, which introduced CastleBranch. *Note - CastleBranch is a web-based records tracker that we use to collect immunization records. Submit immunization records to CastleBranch for: MMR (measles, mumps, rubella) Tdap (Tetanus – diphtheria acellular pertussis; within the last 10 years) Varicella (Oral history of disease or an X on immunization record is not accepted.) COVID-19 Hepatitis B (Positive titer is not accepted.) 		
July 31	Complete an IGRA TB blood test (QuantiFERON-TB Gold) and submit it to CastleBranch.		
July 31	Complete a 10-panel urine drug screen and submit it to CastleBranch. You will use your CastleBranch account to set up the urine drug screen.		
 DEADLINE	TASKS TO COMPLETE	AUGUST	
August 1	ATTEND WHITE COAT CERI		
August 4	ATTEND FIRST DAY OF CLASS.		
August 15	Review all College of Medicine policies in Canvas.		