

Healthcare Worker Loan Relief Program of the Commonwealth Applicant Checklist (HWLRPC)

Administered by the UK Center of Excellence in Rural Health

The following checklist is designed to assist HWLRPC applicants in making sure they have all of their application materials complete before submitting their application. Use the boxes to the left of the items to check off application components as you complete them. Please email HWLRPCCommonwealth@uky.edu if you have any questions.

APPLICANT APPLICATION

- Personal information
- Loan repayment information
- Uploaded accurate loan verification document (current lender statement that includes the applicant's name, payment address of the lender, the account number, and the current principal balance)
- Practice site information
- Accurate practice site contact information
- Three** professional references (with accurate email addresses and references have been notified)
- Essay question
- Affirmation of eligibility criteria has been initialed, and the application has been signed

SITE/SPONSOR APPLICATION: PLEASE NOTE THAT THE SITE/SPONSOR APPLICATION MUST BE COMPLETED **IN ADDITION** TO THE APPLICANT APPLICATION IN ORDER FOR AN APPLICANT'S APPLICATIONS TO BE REVIEWED

- Contacted practice site about Site/Sponsor Application
- Confirmed that the Site/Sponsor has been submitted by the practice site before the application deadline
- Site/Sponsor Application has been filled out with accurate information that pertains to the practice site and signed by an authorized signer within my practice site
- Both an Applicant Application and a Site/Sponsor Application have been submitted, and all information in both applications is accurate