University of Kentucky

College of Medicine

*Department of Pediatrics*

DATE

Scottie B. Day, M.D., F.A.A.P.

Professor & Chair, UK Department of Pediatrics

Physician in Chief-Kentucky Children’s Hospital

**Re: Dr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Promotion Evaluation**

Dear Dr. Day:

I am writing this letter in support of promoting Dr. [*Insert full name*] from [*Assistant/Associate*] Professor to [*Associate/Full*] Professor in the [*Clinical/Regular/Special*] Title Series at the University of Kentucky. As a [*current/former*] [*student/resident/fellow*], I have had the pleasure of working closely with Dr. [*Insert last name*] over the last [*insert period of time*] in [*Insert capacity, such as clinical service, research, education, etc*]. He/She has served as both a teacher and a mentor to me. I am continually impressed by his/her [*Insert qualities such as, clinical acumen, patient-centered approach, advocacy for patients, compassionate bedside manner, commitment to education, research capabilities, , leadership, and respectful interactions between colleagues and coworkers, etc*].

*Use the next 1-2 paragraphs to describe the physician’s skills, areas in which the physician stands out, their teaching, their accomplishments, their mentoring efforts, etc.*

In addition to being a wonderful [*clinician, mentor, educator, researcher, leader, etc.*], Dr. [*Insert last name*] is also a gracious person. He/She has an approachable, easy-going personality that is a pleasure to work with. He/She also treats everyone with respect and fairness. I have watched him/her interact with a wide range of people, including colleagues, technical staff, residents, and patients’ families; each time he is open, honest, and respectful.

In short, I feel that I am a better physician and a better person because of Dr. [*Insert last name*]. For this, I will forever be grateful. He/She is a wonderful teacher, researcher, and mentor and a huge asset to [*the UK Department of Pediatrics, children of Kentucky, field of pediatrics, medical education community, academic medicine, etc.*]. I strongly support his/her promotion to [*Associate/Full*] Professor without any reservations.

Please do not hesitate to contact me if you have any questions.

Sincerely,

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