Pre CDC-meeting worksheet.

**DOE:**

Clinic: \_\_\_\_\_\_\_%

Administrative: \_\_\_\_\_\_%

Education: \_\_\_\_\_\_\_%

Professional Development: \_\_\_\_%

**Clinical Activities:**

Current Clinical Activities (*10 weeks of inpatient, two half-days of Clinic, etc*.)

Future Clinical Recommendations and Timelines: (this meeting)

What are your personal future clinical goals? (*develop a specialty Clinic, Assistant Clinic Director*)

**Educational Activities and Goals**

Current Educational Activities: (*revised inpatient curriculum, Led three-morning Reports)*

Recommendations and timelines for education activities: (*this meeting*)

Personal future educational goals: (*Curriculum for rotating students, earn a master’s*)

**Research Activities and Goals**

Recent Research: (*not currently in research, collaborating w/ project X, Published # of original papers*)

CDC recommended Research and timelines: (*This meeting)*

Personal Research Goals:

**Administrative Activities**

Recent Admin activities: (*if no Admin duties please enter N/A*)

CDC Admin recommendations and timelines: (*This meeting)*

What are your Admin Goals: (*Department chair, Clinic director*)

**Final Information**

How do you (CDC members) feel I am progressing toward promotion?

Do you think I am ready for Promotion? (*Circle one)* Yes No

Issues that require attention and who can address them: (*Junior faculty, CDC member, refer to the division chief, Refer to Vice Chair of Academic Affairs)*

Date and time of future CDC meeting: